

Training Modules Outline

Communities Prepared has a series of training modules that have been designed to be delivered either as 1-to-1 or 1-to-many sessions to Community Emergency Volunteer (CEV) groups by the Communities Prepared team or professional partners including Local Resilience Forum members across the country. The training has been designed in a modular format to allow communities to choose the training best suited to the roles they are interested in undertaking, along with a two part introductory module on incident management. The training resources have been developed as booklets and PowerPoint presentations, along with 'train-the-trainer' support notes, all freely downloadable from our online hub (www.communitiesprepared.org.uk) when it is launched in late September 2019.

Below is an overview of the training modules available (each takes 1.5hrs to deliver).



Incident Management Part 1 'An introduction to emergency response':

This module gets the group to consider what an emergency in their community might be as well as how the emergency services define a major incident. It then explains how the emergency services respond to and organise themselves during an incident and where a community emergency volunteer group might fit into this overall response. We would look to present this either with local Emergency Services or emergency planning team representative.



Incident Management Part 2 'Procedures and planning for CEV groups':

This module has been designed to bring together a range of general advice for CEV groups as to how they might be able to set themselves up and manage themselves during an emergency. Aimed primarily at start-up groups who may not have developed their own procedures, but beneficial for all, this provides tips and guidance based on case studies and experience from other similar community groups. We would look to present this either by the national Communities Prepared team or a local Groundwork Trust representative.



Flood Volunteer Training Part 1 ‘Understanding flooding & your role as a CEV’: Designed for groups with an interest in assisting their community during flood events, this provides guidance to volunteers about the causes of flooding, how the Environment Agency monitor and warn about flooding, and the potential roles your group might perform before, during and after a flood. We would look to present this with local Environment Agency Flood Risk Engagement Advisors.



Flood Volunteer Training Part 2 ‘Flood risk awareness’: This module sets out the risks associated with flood water and how volunteers should conduct themselves during a flood incident to keep themselves and others safe. We would look to present this with the local Fire & Rescue Service.



CEV Coordinator Training ‘Support & guidance for you in leading resilience in your community’: The Communities Prepared programme sees local leadership as key to building resilient communities. To this end we have created this module to support CEV group leaders with guidance on managing their teams before, during and after an incident. We would look to present this either with a local Groundwork Team or the local council’s emergency planning team.



Utility Volunteer Training ‘Understanding how utilities failures occur & your role as a Community Emergency Volunteer’: This module is for communities that are concerned about utilities outages and want their group to assist in responding when such supply failures occur. We would look to present this with a local utilities provider.



Snow Volunteer Training: This module has been devised for those CEV groups that wish to help out during severe winter weather. It sets out the sorts of roles that volunteer groups can undertake, as well as explaining the overall response to winter weather emergencies. We would look to present this with the local council highways engineer.

Other training modules currently in progress:

- Highways Volunteer Training
- Writing an Emergency Plan
- Public Health Volunteer Training
- Fundraising Training

Other support and advice is also available, including on:

- Risk assessments
- Insurance
- Communications
- Testing an emergency plan
- Digital inclusion
- Wider community development issues

If you have any other resilience training or support topics you would like to explore, please don't hesitate to contact us at communitiesprepared@groundwork.org.uk.
